



## MEDICAL WRITER

AdMed is currently seeking a Medical Writer  
in our (New Hope/Philadelphia) office.



### POSITION SUMMARY

The Medical Writer acts as a content expert, a face, and a voice for AdMed, Inc. The role involves all stages in the development of AdMed's products – from brainstorming with clients, to researching/writing original content and acting as a virtual teacher in video training programs. Medical writers are truly multifaceted, blending scientific knowledge, communication, creativity, and leadership.



### JOB REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Medical writing experience in a pharmaceutical, biotech, or medical education environment (preferred)
- Attention to scientific accuracy and stylistic detail
- Good understanding of anatomy, physiology, and pathophysiology
- Experience in medical writing, referencing, review, and copy approval
- Strong communication skills
- Ability to produce detailed, comprehensive documentation
- Resourcefulness and attention to detail, with excellent follow-through skills
- Excellent computer skills, including proficiency in Microsoft Office and Adobe Acrobat
- Effective time management, flexibility, and comfort with meeting deadlines



### JOB RESPONSIBILITIES

- Write outstanding, original scientific copy for a variety of target audiences (eg, pharmaceutical sales representatives, physicians, and patients)
- Generate ideas – individually, with colleagues, and with clients – to turn scientific facts into engaging video and cutting-edge training
- Attend on-site client meetings, listening to their needs, offering your feedback, and building a level of trust that will ensure future commitments
- Guide team members as a content expert, helping artists, editors, and other writers bring your vision to life
- Read and review educational content with precision, keeping the science in training accurate and the clients' stylistic preferences adhered to
- Dig into the details, researching and referencing, and always staying aware of current literature and guidelines
- Take control of the material you write as an on-camera trainer in custom videos
- Translate video training into a world of different formats, including print manuals, virtual training sessions, and web-based applications
- Identify potential challenges in a project – including those caused by a client's change to a project plan, timeline, or a request that is out of the scope of their contract – and spearhead possible resolutions



### EDUCATION REQUIREMENTS

- MD, PhD, or PharmD preferred
- (other advanced degree considered)

If you're interested in this position, let us know. We'd love to meet you!  
Please send your resume and cover letter to [jobs@admedinc.com](mailto:jobs@admedinc.com)